

AGENDA

**SUMMIT HOUSING AUTHORITY
December 20, 2023 – REGULAR MEETING
Vito A. Gallo Building – Community Room
5:00PM**

NEW JERSEY OPEN PUBLIC MEETINGS ACT NOTICE

As required NJSA 10:4-10 *et seq.* known as the Open Public Meetings Act, adequate notice of this Meeting has been provided by the Secretary of the Housing Authority of the City of Summit by preparing an Annual Notice dated December 29, 2022, setting forth the date, time and place of this meeting. Said notice was filed with the City Clerk of the City of Summit, published in the local newspapers of record, and posted on the Authority's website.

- ROLL CALL
- SALUTE TO FLAG
- APPROVAL OF MINUTES – October 25, 2023
- REPORT OF CHAIRPERSON
- REPORT OF EXECUTIVE DIRECTOR

COMMITTEE REPORTS

- FINANCE & OPERATIONS COMMITTEE: Richard L. Whipple Jr., Chair
- PERSONNEL & POLICY COMMITTEE: Rosalind Kendellen, Chair
- RESIDENTS COMMITTEE: Andrew Walker, Chair
- BUILDINGS & GROUNDS COMMITTEE: Nancy Galietti, Chair
- RAD II RENOVATION COMMITTEE: Dennis White, Chair
- PUBLIC COMMENT
- OLD BUSINESS
- NEW BUSINESS

RESOLUTIONS:

- 23-20-12-1 Resolution Requesting Approval of the Payment of Invoices for the Period of October 26, 2023, through December 20, 2023
- 23-20-12-2 Resolution Adopting the 2024 Regular Meeting Schedule of The Board of Commissioners of the Housing Authority of the City of Summit.
- 23-20-12-3 Resolution Appointing Keith Kinard as Fund Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund for Fund Year 2024
- 23-20-12-4 Resolution Approving Submission of an Application for Community Development Block Grant (CDBG) Funding

- 23-20-12-5 Resolution Authorizing the Designation of The Summit Affordable Housing Corporation as an Affiliate to Perform Development Services
- 23-20-12-6 Resolution Designating the Financial Institutions for the Banking Needs of the Housing Authority of the City of Summit
- 23-20-12-7 Resolution Designating the Official Newspapers for the Publication of Public Notices and Advertisements for the Housing Authority of the City Summit
- 23-20-12-8 Resolution Adopting the Annual Budget for the Fiscal Year January 1, 2024 through December 31, 2024
- 23-20-12-9 Resolution Certifying Review of the IPA Financial & Compliance Audit for the Fiscal Year Ending 12/31/22
- 23-20-12-10 Resolution Confirming the Award of a Contract to Mava Landscaping, Inc. of Summit, NJ to Perform the 2024 Landscape & Grounds Maintenance to All Authority Sites in an Amount Not to Exceed \$21,000
- 23-20-12-11 Resolution Authorizing the Award of a Contract to The Alamo Insurance Group, Inc. of North Bergen, NJ to Provide Professional Services as a Risk Management Consultant for the One Year Period of January 1, 2024 through December 31, 2024
- 23-20-12-12 Resolution Authorizing the Award of a Contract to William Katchen to Provide Fee Accountant Services for the One Year Period of January 1, 2024 through December 31, 2024 in an Amount Not To Exceed \$33,000
- 23-20-12-13 Resolution Authorizing the Award of a Contract to PC Problems, LLC of Madison, NJ to Perform Information Technology Services for the Period 1/1/24 – 12/31/24 in an Amount Not To Exceed \$15,000
- 23-20-12-14 Resolution Authorizing the Award of a Contract to William Connelly of Mendham, NJ to Provide General Legal Services for the One Year Period of January 1, 2024 through December 31, 2024 in an Amount Not to Exceed \$15,600
- 23-20-12-15 Resolution Authorizing the Award of a Contract to Accurate Electric Contractors of East Hanover, NJ to Perform Electrical Maintenance Services for the Period 1/1/24-12/31/24 in an Amount Not to Exceed \$25,000
- 23-20-12-16 Resolution Authorizing the Award of a Contract of a Contract to E&G Exterminators of South Amboy, NJ to Provide Pest Control Services for the One Year Period of January 1, 2024 through December 31, 2024 in an Amoun Not To Exceed \$15,000
- 23-20-12-17 Resolution Authorizing the Award of a Contract to Central Pro Services, Inc. to Provide the Kitchen Refurbishment Services for the One Year Period of January 1, 2024 through December 31, 2024 in an Amount Not To Exceed \$30,000
- 23-20-12-18 Resolution Authorizing the Award of a Contract to Ramtown Floors By Design, Inc. to Provide Flooring Replacement Services for the One Year Period of January 1, 2024 through December 31, 2024 in an Amount Not To Exceed \$50,000

23-20-12-19 Resolution Approving and Authorizing the Award of a Contract to Moynihan Companies and DLR Home Improvements LLC for Handyman Services in an Amount Not To Exceed \$50,000 for a Two-Year Period

➤ COUNCIL LIAISON

➤ ADJOURNMENT

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NEXT MEETING DATE: Summit City Hall – Janet Whitman Room
Wednesday January 24, 2023