

**HOUSING AUTHORITY of the CITY OF SUMMIT**

**512 SPRINGFIELD AVENUE**

**SUMMIT, NEW JERSEY 07901**

**O: (908) 273-6413 F: (908)273-3618**

Memo to: Board of Commissioners

From: Joseph M. Billy, Jr., Executive Director 

Date: December 14, 2020

Subject: **Board Meeting – WEDNESDAY, DECEMBER 16, 2020 – 7:00 PM**

**ZOOM VIDEO CONFERENCING #824-9618-4332 PASSWORD 873277**

Please be reminded that the Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Summit will take place on **WEDNESDAY, DECEMBER 16, 2020 at 7:00pm. DUE TO THE CURRENT SITUATION RELATING TO COVID-19, THIS MEETING WILL BE CONDUCTED VIA ZOOM VIDEO CONFERENCING. The access information is listed above. You will receive an invitation via email which will include the same access information.**

If, for some reason, you are unable to attend, please let us know as soon as possible.

Enclosed please find:

- ❖ Agenda
- ❖ Minutes of the October 28, 2020 meeting
- ❖ Treasurer's Report as of November 30, 2020
- ❖ Budget to Actual Statement as of September 30, 2020 & October 31, 2020
- ❖ Housing Manager's Report as of December 16, 2020
- ❖ Work Order Report as of November 30, 2020
- ❖ Resolutions
- ❖ Correspondence

Should you have any questions in this regard, please do not hesitate to contact me at any time.

Enclosures

Cc: William Connelly, Esq.  
Beth Little, Council Liaison

**AGENDA**  
**SUMMIT HOUSING AUTHORITY**  
**DECEMBER 16, 2020 - REGULAR MEETING**  
**ZOOM VIDEO CONFERENCING**  
**MEETING # 824-9618-4332**  
**PASSCODE: 873277**  
**7:00 PM**

**NEW JERSEY OPEN PUBLIC MEETINGS ACT NOTICE**

As required by NJSA 10:4-10 et seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the City of Summit by preparing an Annual Notice dated December 18, 2019 setting forth the date, time and place of this meeting. Said notice was filed with the City Clerk of the City of Summit, published in the local newspapers of record and posted on the Authority's website. Additionally, a public notice was published in The Union County Local Source newspaper dated December 3, 2020 advising that this meeting would be conducted via ZOOM Video Conferencing.

**ROLL CALL**

**SALUTE TO THE FLAG**

**APPROVAL OF MINUTES OF October 28, 2020 meeting**

**REPORT OF CHAIRPERSON**

**REPORT OF EXECUTIVE DIRECTOR**

**ANNUAL REORGANIZATION - ELECTION OF OFFICERS 2021**

**COMMITTEE REPORTS:**

- **OPERATIONS COMMITTEE: Coalter Pollock, Chair**
- **AFFORDABLE HOUSING COMMITTEE: Dennis White, Chair**
- **PERSONNEL COMMITTEE: Mary Zimmermann, Chair**
- **RESIDENTS COMMITTEE: Diane Dresdale, Chair**
- **BUILDINGS AND GROUNDS COMMITTEE: Nancy Galietti, Chair**

**PUBLIC COMMENT**

**OLD BUSINESS**

**NEW BUSINESS**

**CORRESPONDENCE**

**RESOLUTIONS:**

- 20-16-12-1: Resolution Confirming Approval of the Payment of Invoices for the period October 29, 2020 through December 2, 2020.**
- 20-16-12-2: Resolution Requesting Approval of the Payment of Invoices for the period December 3, 2020 through December 16, 2020**

- 20-16-12-3: Resolution Adopting the Annual Budget for the Fiscal Year January 1, 2021 through December 31, 2021 (DCA).
- 20-16-12-4: Resolution Authorizing the Award of a Contract to the Alamo Insurance Group, Inc. of North Bergen, NJ to Provide Professional Services as a Risk Management Consultant for the One Year Period of January 1, 2021 through December 31, 2021.
- 20-16-12-5: Resolution Appointing Joseph M. Billy, Jr. as a Fund Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2021.
- 20-16-12-6: Resolution Authorizing the Award of a Contract to The Metro Company, LLC of Jersey City, N.J. to Provide Professional Services as an Affordable Housing/Redevelopment Consultant in an Amount Not To Exceed \$15,000.

COUNCIL LIAISON

ADJOURNMENT

NEXT MEETING DATE:

**Wednesday, January 27, 2021 at 7:00pm  
ZOOM VIDEO CONFERENCING**