

MINUTES
SUMMIT HOUSING AUTHORITY
January 26, 2022

7:00 P.M.

NEW JERSEY OPEN PUBLIC MEETINGS ACT NOTICE

Chairperson Galietti called the meeting to order at 7:00pm. The following Commissioners were present: Commissioners Galietti, Dresdale, Walker and Whipple. Commissioners White and Kendellen (via telephone) Commissioner Ellis was not in attendance. Also present were Executive Director Keith D. Kinard, Executive Deputy Director Jacqueline Gray, Housing Manager Jackie Roundtree. Mr. Kinard read the Open Public Meetings Act Notice. Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the City of Summit by preparing an Annual Notice dated December 22, 2021, setting forth the date, time, and place of this meeting. Said notice was filed with the City Clerk of the City of Summit, published in the local newspapers of record and posted on the Authority's website.

Mr. Kinard led those in attendance in a salute to the flag.

THE MINUTES OF DECEMBER 15, 2021: Commissioners Whipple and Kendellen moved and seconded approval of the minutes. The Minutes were approved.

REPORT OF THE CHAIRPERSON: Chairperson Galietti welcomed everyone to the new year.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Kinard updated the Board on the following topics:

- Additional bushes were trimmed at Chestnut. These overgrown bushes were identified by staff and residents. This has created a safer environment for our residents.
- Keith thanked the Maintenance Staff for handling the last two snowstorms efficiently and effectively.
- Keith provided a CDBG update for the automatic power doors. The doors have been delivered to Chestnut and are prepped for installation. The installation will begin in two weeks on both side entrances of the building. SHA has successfully submitted the Year 48 CDBG application. Our application includes an entry for new garbage compactor machines for Chestnut.

RESOLUTIONS:

- 22-26-1-1: Resolution Requesting the Approval of the Payment of Invoices for the Period of December 16, 2021, through January 26, 2022.

Commissioners Dresdale and Walker moved and seconded approval of resolution. Upon Roll call, all Commissioners voted in the Affirmative. The Resolution was approved.

- 22-26-1-2: Resolution Designating the Financial Institutions for the Banking Needs of the Housing Authority of the City of Summit.

Commissioners Dresdale and Walker moved and seconded approval of resolution. Upon Roll call Commissioners voted in the Affirmative. The Resolution was approved.

- 22-26-1-3: Resolution Authorizing the Award of a Contract to The Alamo Insurance Group, Inc. of North Bergen, NJ to Provide Professional Services as Risk Management Consultant for the One Year Period of January 1, 2022, through December 31, 2022.

Commissioners Dresdale and Whipple moved and seconded approval of resolution. Upon roll call Commissioners voted in the Affirmative. The Resolution was approved.

- 22-26-1-4: Resolution Authorizing the Award of a Contract to E&G Exterminators of South Amboy, NJ to Provide Pest Control Services for the One Year Period of January 1, 2022, through December 31, 2022.

Commissioners Dresdale and Whipple moved and seconded approval of resolution. Upon roll call Commissioners voted in the Affirmative. The Resolution was approved.

- 22-26-1-5: Resolution Confirming the Award of a Contract to Mava Landscape & Grounds Maintenance at all Authority sites in an amount not to exceed \$14,900.

Commissioners Dresdale and Kendellen moved and seconded approval of resolution. Upon roll call Commissioners voted in the Affirmative. The Resolution was approved.

22-26-1-6: Resolution Authorizing the Award of a Contract to The Law Offices of William R. Connelly, LLC of Mendham, NJ to Provide General Legal Services for the one-year period of January 1, 2022, through December 31, 2022, in an Amount not Exceed \$15,600.

Commissioners Walker and Whipple moved and seconded approval of resolution. Upon roll call Commissioners voted in the Affirmative. The Resolution was approved.

22-26-1-7: Resolution Approving and Authorization the Award of a Contract to Magic Touch Construction Company, Inc. and McCloskey Mechanical Contractors, Inc., in the Amount of \$100,000 each Annually for Mechanical System Maintenance and Repair Services for a Period of Two Years with Three One Year Options to Renew.

Commissioners Dresdale and Walker moved and seconded approval of resolution. Upon roll call Commissioners voted in the Affirmative. The Resolution was approved.

22-26-1-8: Resolution Designating The Local Source and The Star Ledger as the Official Newspapers for the Publications of Public Notices and Advertisements to The Local Source and The Star Ledger for the Housing Authority of the City of Summit.

Commissioners Kendellen and Whipple moved and seconded approval of resolution. Upon roll call Commissioners voted in the Affirmative. The Resolution was approved.

22-26-1-9: Resolution Concerning SHA Live-In Employee Residential Housing

Commissioners and moved and seconded approval resolution. Upon roll call Commissioners voted in the Affirmative. The Resolution was approved.

Council Liaison: Greg Vartan (COVID 19) Summit had 92 cases in October, 80 cases in November, 1,079 cases in December and 444 through January 26th. The Vaccine Center (Atlantic Healthcare) at the Community Center is open. There is new testing site on the corners of Mountain Avenue and Morris Avenue. Appointments are needed for this site. The Federal Government is offering free at-home testing kits to the public. He provided updates on the Broad Street West Project.

There being no further business before the Board, Commissioners Kendellen and White moved and seconded adjournment. The motion passed by unanimous voice vote and the meeting was adjourned at 8:00pm.

NEXT MEETING DATE

**Wednesday February 23, 2022-, at 7:00 pm
Summit City Hall – Janet Whitman Room**

Respectfully Submitted,
Keith D. Kinard, Interim Executive Director/Secretary