

**MINUTES**  
**SUMMIT HOUSING AUTHORITY**  
**July 25, 2012**

Chairperson Mary Zimmermann called the meeting to order at 6:00 p.m. in the Community Room of the Vito A. Gallo Building. The following Commissioners answered as present:

Commissioner Dennis White, Commissioner Richard Poole (by phone), and Commissioner Jeff Halverstadt (by phone).

Also present were Louis A. Riccio, Executive Director and Melissa Kuzma, Deputy Executive Director.

Mr. Riccio read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the City of Summit by preparing an amended Annual Notice dated October 26, 2011, setting forth the date, time and place of this meeting. Said notice was filed with the Clerk of the City of Summit, forwarded to newspapers of local circulation and to the persons requesting it.

APPROVAL OF THE MINUTES OF THE JUNE 27, 2012 REGULAR BOARD MEETING:

Commissioners Poole and Halverstadt moved and seconded approval of the Minutes. The roll call was unanimous and the minutes were approved.

CHAIRPERSON'S REPORT: None.

REPORT OF EXECUTIVE DIRECTOR: None.

REPORT OF DEPUTY EXECUTIVE DIRECTOR: None.

RESIDENT ASSOCIATION REPORTS: None.

COMMITTEE REPORTS

**Operations:** None.

**Affordable Housing:** None.

**Personnel:** None.

**Residents Committee:** None.

**Public Relations:** None.

**Buildings & Grounds:** None.

PUBLIC COMMENT: Elizabeth Rayball, tenant at the Vito A. Gallo Building commented that there were mice throughout the building. Mr. Riccio replied that extermination is ongoing. Mrs. Rayball also noted that there were no flyers posted for the program held the prior week in the Community Room.

OLD BUSINESS: None.

NEW BUSINESS: None.

CORRESPONDENCE: None.

RESOLUTIONS:

Commissioner Poole moved for a Consent Agenda for Resolutions 12-25-07-01 – 12-25-07-02; Commissioner Halverstadt seconded the Consent Agenda.

12-25-07-01 Resolution Approving the Payment of Invoices

12-25-07-02 Resolution Approving the Annual Plan

The roll call on the Consent Agenda was taken and the resolutions were approved unanimously.

COMMON COUNCIL LIAISON: None.

There being no further business before the Board, Commissioners Poole and Halverstadt moved and seconded adjournment. The motion passed by unanimous voice vote and the meeting was adjourned at 6:10 p.m.

**UPCOMING SUMMIT HOUSING AUTHORITY MEETING DATES & TIMES**

WEDNESDAY, **SEPTEMBER 26, 2012**

JANET WHITMAN ROOM, SUMMIT CITY HALL

SUMMIT, NJ 07901

7:00 PM

Respectfully submitted,  
Melissa Kuzma, Deputy Executive Director